

ppe

Logistics Hub

Let cdl bring some calm, control and structure to this new essential product category. You can be operational within two weeks, with an online portal for your employees to access and a seasoned logistics operation to house your product, leaving you to make strategic purchasing using live MI reporting.



Your PPE managed and delivered to your employees

The need for PPE is going to be required for some time yet, and even when things return to normal, organisations will undoubtedly see this now as part of their business continuity, health and safety planning for the future.

Since the outbreak of COVID19, sourcing of PPE has become volatile in price, difficult to find and verify authenticity.

Having provided logistics solutions to a number of charities and their front-line workers, corporates and healthcare, we are able to provide a centralised logistics hub for all your PPE needs.

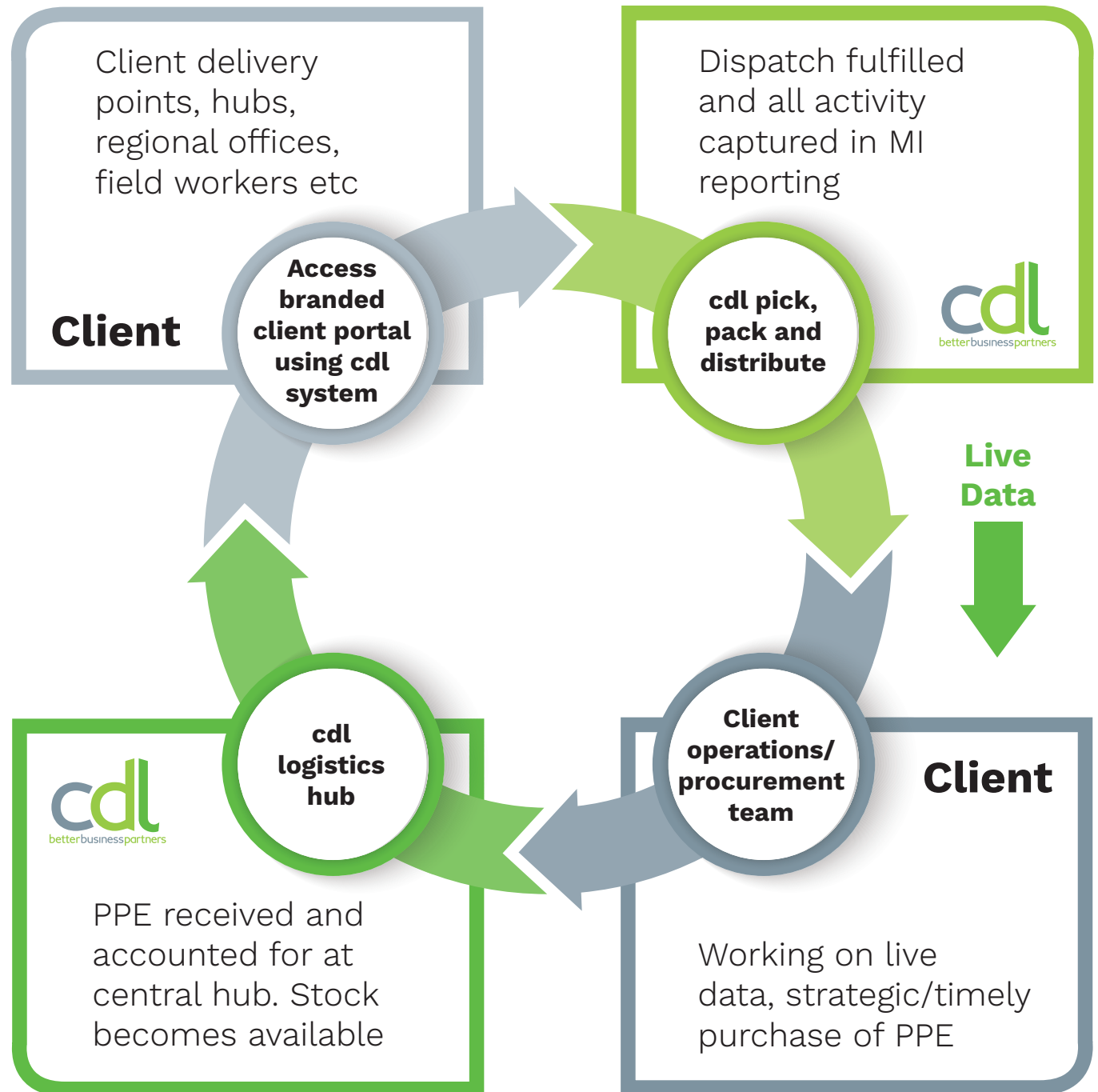
This simple graphic depicts the key needs:

Controlled employee access via a secure online portal

Ability to distribute and fulfil from an individual request to bulk for regional offices, care homes, etc.

Live data on inventory and usage to help strategic ordering

Centralised, insured hub for all your procured stocks



The operation

cdl have over 20 years' experience in managing and procuring product for our clients and currently operate from a purpose built 20,000 sq ft facility in Sevenoaks, Kent.

We can receive orders from a number of channels including:

- **Online client branded portal**
- **Telephone**
- **Email**
- **Bulk spreadsheet**



Online Ordering:

The easiest way to order is to use cdl's secure online portal which has an automated workflow straight into our warehouse with live stock figures. For a link to our demo site, please ask.

Telephone Ordering:

Our Customer Services team will be your call centre to help with placing orders, queries on stock or delivery, etc. The facility operates Mon – Fri 9.00am to 5.30pm.

Email Ordering:

We will provide an email address for clients that will come directly into the customer services team for orders and general support.



Key benefits of online ordering

- Secure, username and password accessed, GDPR compliant process
- **Easy to navigate and 98% of cdl clients have adopted**
- Site can be client branded with a welcome message tailored to your users
- **We can create multiple access levels for hubs, end users and admin. Each can have different products available with a limit on volumes taken**
- All products are given a unique code and ordered by a uniform unit of measure
- **The portal captures key data for reporting providing a full audit trail.**
- Reporting is live and online. Access can be restricted to key stake holders
- **Help and customer support is provided for users**
- Approval for orders can be directed through an individual within the client

Keeping the site simple

Figures 1 to 3 below are screen shots from the demo site but show a very simple access and order process.

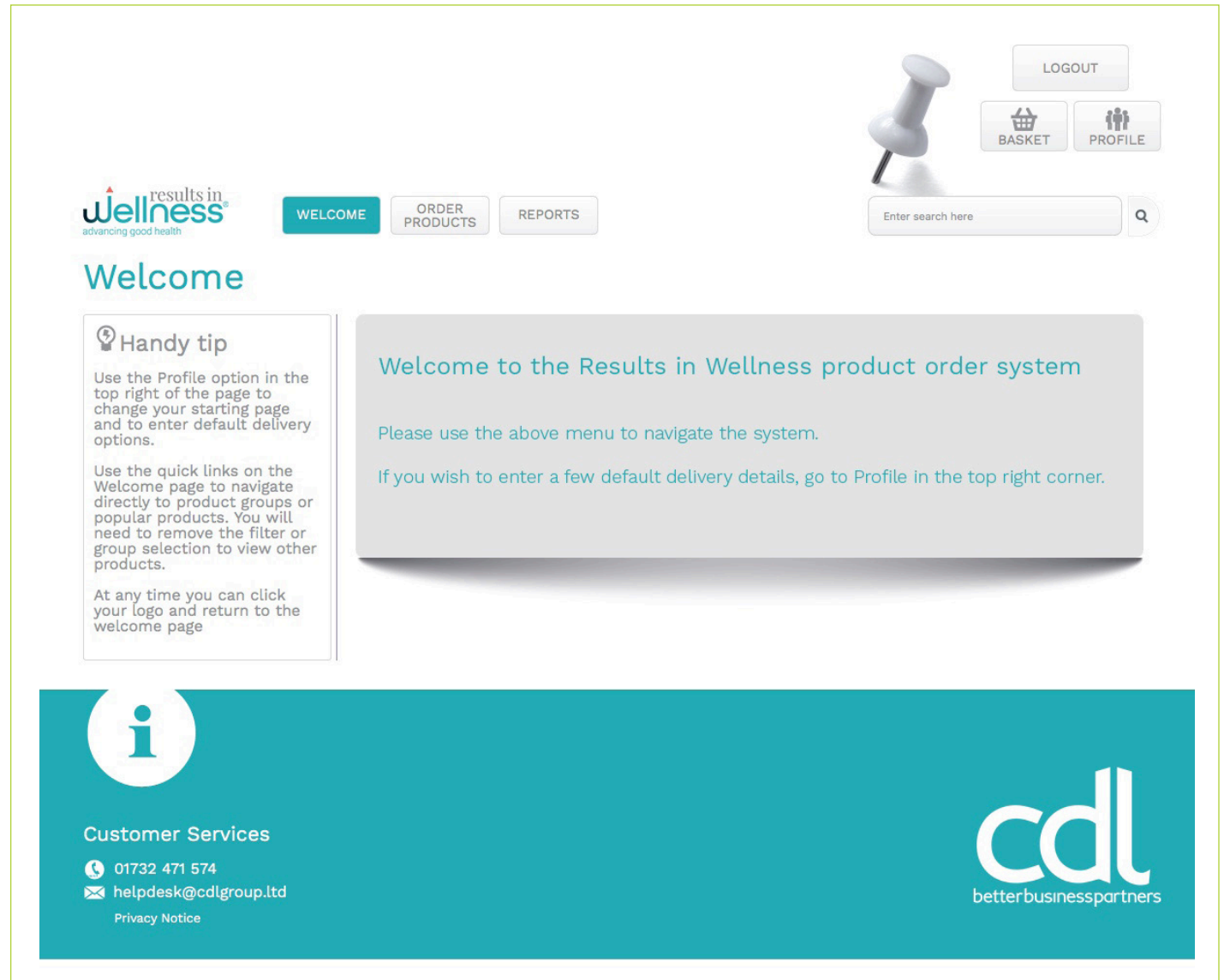


Figure 1 - Welcome page for branded portal - allows you to add key messaging

Figure 2 - ordering product includes images, recent orders placed

WELCOME
ORDER PRODUCTS
REPORTS

LOGOUT
BASKET
PROFILE

Enter search here

Order Product Page

search: enter part/all of product code
Group: All Groups
Sort: Product
Search
Clear All

Add to basket

PRODUCT	DESCRIPTION	PRICE	STOCK	BOX QTY	UNITS REQUIRED	REMOVE	FAVOURITE
RIWPPE001	Latex Powder Free Gloves (pack of 100x)	100000	100	<input type="text"/> box	<input type="checkbox"/>		

Product: RIWPPE001
Description: Latex Powder Free Gloves (pack of 100x)
Group Code:
Unit Code:

Email to replenish stock

Delivery	Cart	Date	Qty	Address
<input type="text"/>				

Delivery	Cart	Date
<input type="text"/>		

Product	Description	Quantity
<input type="text"/>		

POrder	Signed
CCentre	Date
	Consign

RIWPPE002	3ply Mask (pack of 50x)	50000	50	<input type="text"/> box	<input type="checkbox"/>	
RIWPPE003	Hand Sanitiser Liquid Spray 120ml	1000	1	<input type="text"/> single	<input type="checkbox"/>	
RIWPPE004	PPE Full Kits	100	1	<input type="text"/> single	<input type="checkbox"/>	

Figure 3 - Reporting suite example, can be restricted to stake holders only

WELCOME
ORDER PRODUCTS
REPORTS

LOGOUT
BASKET
PROFILE

Enter search here

Select a Report

Active call off baskets

Baskets pending processing

Baskets waiting confirmation

Carts and baskets history

Stock Levels

Low level stock

Goods Due In

Delivery History

Despatch

Product Monthly Usage

Usage by Product

Usage by week

Slow moving stock

Product stock movement

Active call off baskets

Baskets created by you and not yet sent to City Digital for processing. Shows: cart code, date created, and address information. Click the reference to review the basket.

Baskets pending processing

Baskets that are at City Digital for processing and picking. Shows: cart code, date created, and address. Lets you click to review the basket.

Basket waiting confirmation

Those waiting for authorisation before processing. Shows: cart code, date created, and address information. Click the code to confirm the basket.

Stock Levels

Product current stock levels Shows: product, box rate and price, min. and reorder levels. quantity on order and in stock Click the product code to see more.

Low level stock

Product below reorder levels Shows: product, box rate and price, min. and reorder levels. quantity on order and in stock Click the product code to see more.

Goods Due In

Those deliveries of your products expected at City Digital warehouse; CDL goods in reference, expected date and quantity

Delivery History

Shows recent despatched deliveries from City Digital warehouse, with delivery and basket codes, dates, and link to courier.

Despatch

Each delivery transaction : delivery reference, cart code, delivered date, product code and description, quantity delivered, and post code

Product Monthly Usage

Last twelve month delivery quantities with product code, group, and annual total

Usage by Product

Letting people search and clicking on the product shows delivery history, for those who can not place orders

Usage by week

A summary for the past 52 weeks usage of each product, including the total and the group code

Slow moving product

Display stock products that have had not stock calloff for months, filtered by 3, 6, or 12 months

Product stock movement

Display stock products movements in and out of the warehouse explaining the current stock level



Bulk Spreadsheet Ordering

We can take bulk order excel files and will work with you to layout the correct format which will allow us to upload this directly into our main logistics software to create the picking tickets and build the order history and MI reporting.

Forecasting reports

With the above facility in place, we will very quickly build a strong profile of weekly usage to a granular level, by user, by product, etc. This can be shared in reports, from which we can advise on run rates and patterns to ensure strategic forward ordering is done with accuracy.

This visibility is available live via our online portal. All reports are downloadable into excel from which all manner of manipulation is possible.

We can also add in product values to understand your true costs.

Summary

Whichever is the preferred method, or indeed if it's a combination of the options mentioned above, everything feeds into our main logistics management software that provides the control and reporting critical to client procurement and accounting.



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